

DEPARTMENT OF PUBLIC ADMINISTRATION

Govt. College Ropar

Session: (2019-20)

Teaching Plan B.A-1 (Semester-I)

Sub: Public Administration

Paper: Administrative Theory

S. No	Topics to be Covered
WEEK I	Public Administration: Meaning, Nature, Scope
WEEK II	Significance of Public Administration
WEEK III	Public Administration and Private Administration
WEEK IV	Class Test & Revision
WEEK V	Public Administration as a Sciences or an Art Relation of Public Administration with Social Sciences- Political Science, Economics.
WEEK VI	Relation of Public Administration: History & Sociology.
WEEK VII	Concept of New Public Administration & New Public Management
WEEK VIII	Organization: Meaning, Bases, Formal and Informal organization and Class Test & Revision
WEEK IX	Chief Executive, Line and Staff Agencies
WEEK X	Principles of Organization: Hierarchy, Centralization and Decentralization
WEEK XI	Coordination, Communication
WEEK XII	Discuss Objective Questions / Assignments
WEEK XIII	Legislative and Judicial Control over Administrative
WEEK XIII	Delegated Legislation: Meaning, Reasons for it growth, Merits, Demerits and Safeguards
WEEK XV	Revision
WEEK XVI	MST Exam

Nirmal

Dr. Nirmal Singh
(Head of Dept.)

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Principal
Govt. College, ROPAR

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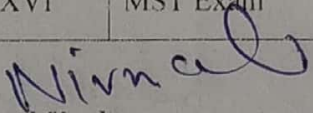
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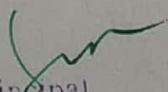
Teaching Plan B.A-1 (Semester-II)

Sub: Public Administration

Paper: Indian Administration

S. No	Topics to be Covered
WEEK I	Features of Indian Administration
WEEK II	Union Executive: The President, The Prime Minister
WEEK III	The Council of Ministers.
WEEK IV	Class Test & Revision
WEEK V	The Parliament: Composition and Functions
WEEK VI	Legislative Relations Between the Union and the States
WEEK VII	Administrative Relations Between the Union and the States
WEEK VIII	State Legislature: Composition and Functions
WEEK IX	State Executive: The Governor, The Chief Minister
WEEK X	The Chief Secretary
WEEK XI	State Legislature: Composition and Functions.
WEEK XII	Discuss Objective Questions / Assignments
WEEK XIII	Judiciary: Supreme Court of India- Organisation and Functions.
WEEK XIII	High Court - Organisation and Functions
WEEK XV	Revision
WEEK XVI	MST Exam


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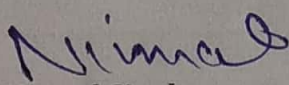
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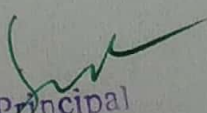
Teaching Plan: B.A-I (Semester-I)

Sub: Police Administration

Paper: POLICE ADMINISTRATION IN INDIA

S. No	Topics to be Covered
WEEK I	Concept, Role and Significance of Police.
WEEK II	Origin and Development of Police in Ancient.
WEEK III	Medieval and British Period
WEEK IV	Police Reforms in Indian after Independence. Class Test & Revision
WEEK V	Organization and working of Union Ministry of Home Affairs
WEEK VI	Organization and Working of Central Police Organizations with special reference to Central Bureau of Investigation (CBI)
WEEK VII	Class Test & Revision
WEEK VIII	Intelligence Bureau (IB); bureau of Police Research and Development (BPR & D)
WEEK IX	Origin, Structure and Working of Central Armed Police Forces (CAPFs)
WEEK X	With special reference to BSF , CRPF
WEEK XI	ITBP , CISF Discuss Objective Questions / Assignments
WEEK XII	Discuss Objective Questions / Assignments
WEEK XIII	Organization and Working of Police Administration at the State Level.
WEEK XIII	District Level and Police Station Level
WEEK XV	Commissionerate System of Policing
WEEK XVI	MST Exam


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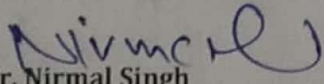
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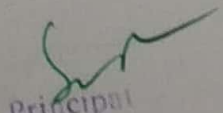
Teaching Plan: B.A-I (Semester-II)

Sub: Police Administration

Paper: Indian Constitution

S. No	Topics to be Covered
WEEK I	Preamble, Citizenship, Fundamental Rights,
WEEK II	Restrictions of Police Rights
WEEK III	Directive Principles of State Policy & Fundamental Duties.
WEEK IV	Class Test & Revision
WEEK V	Executive at the union Level: President, Prime Minister and Council of Ministers.
WEEK VI	Union Legislature: Lok Sabha and Rajya Sabha;
WEEK VII	Judiciary at the Union Level : Supreme Court.
WEEK VIII	Class Test & Revision
WEEK IX	Executive at the State Level: Governor, Chief Minister and Council of Ministers.
WEEK X	State Legislature: Vidhan Sabha and Vidhan Parishad.
WEEK XI	Judiciary in the State: High Court and Subordinate Courts.
WEEK XII	Discuss Objective Questions / Assignments
WEEK XIII	Public Accountability of Police National Human Right Commission; Schedule Caste
WEEK XIII	Schedule Tribe Commission;
WEEK XV	Lokpal and Lokyukta
WEEK XVI	MST Exam


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